

General Manager
Bison Ridge Casino
Gracemont, OK 73042
United States

Description

- Managing all administrative functions and activities including but not limited to, personnel, procurement, finance, records and property management systems, ensuring compliance with Federal, State and Gaming Commission requirements.
- Inspire, train and mentor Casino, Lounge and Restaurant staff and create a strong sense of mission and "Team" on the properties.
- Manage and provide oversight for Casino, Lounge and Restaurant facilities, properties and operations.
- Development and management of annual budgets, projections and business strategy
- Additional duties as required by the Hasinai Gaming Enterprises (HGE) Board as deemed necessary for the smooth and successful operation of the enterprises.

Requirements

GAMING INDUSTRY EXPERIENCE IS REQUIRED

- Bachelor's Degree in Public Administration, Business Administration or concentration in similar fields of study (Sealed Official Transcripts may be requested if selected), required.
- Ten (10) years of demonstrated Tribal Casino Gaming Management experience, with well-rounded knowledge of all aspects of Casino Operations, required.
- Minimum of three (3) years Tribal Enterprise Non-Gaming Management experience, preferred.
- Demonstrated knowledge and understanding of Tribal Gaming Laws and Regulation, State Compacts, and Federal Gaming Regulatory Controls, required.
- Management and staff leadership are essential
- Broad knowledge of relevant finance and budgeting issues, business plans and forecasting
- Past successful experience working with Tribal Enterprises
- Strong and excellent communication skills both written and oral with the ability to communicate effectively with a broad spectrum of people, organizations, public officials and agencies and the public.

All applicants must be pass licensing and background checks performed by the Caddo Nation Office of Gaming Commissioner

Salary: Salaried, Dependent on experience
Hours: Available 24 hours / 365
Posted: April 27, 2016
Closing Date: Open until suitable candidate is hired

Type of Position Full Time