

Compliance Commissioner
Bison Ridge Casino
Gracemont, OK 73042
United States

Essential Duties and Responsibilities:

- Safeguards the assets of the company.
- Performs audits, reviews procedures, and tests for compliance with established minimum internal controls, state regulations, federal regulations, and tribal regulations.
- Ensures that effective internal controls for the casino are established.
- Meets with Facility Management to correct deficiencies noted.
- Attend training seminars and/or meetings.
- Meet with State and Federal Investigators and/or Regulators.
- Other duties as directed by the Commissioners, or the Executive Director.

Requirements:

GAMING INDUSTRY EXPERIENCE IS REQUIRED

- Ability to learn and comprehend all applicable Tribal, State and Federal Regulations.
- College degree in business or accounting related field required; will consider six additional years of work experience as a substitute for degree.
- Five-year minimum work experience and/or training in Audit, Accounting, Fraud, Risk, Compliance, or other professional investigative or risk-based experience required.
- Advanced knowledge of the audit process including, but not limited to; interviews, observations, documentation review, and reporting.
- Extensive knowledge of Generally Accepted Accounting Principles (GAAP), Generally Accepted Auditing Standards (GAAS), Governmental Accounting Standards Board (GASB), the International Standards for the Professional Practice of Internal Auditing, and Code of Ethics promulgated by the Institute of Internal Auditors required.
- Knowledge of the rules and regulations of the Tribal Gaming Industry preferred.
- Knowledge of Title 31 Banking Secrecy Act Regulations.
- Related experience in regulating, auditing or accounting in the Casino industry preferred.
- Employee must have experience demonstrating the utmost discretion and confidentiality as they will have access to private information such as Social Security Numbers, credit cards, personal data or financial data from colleagues, personnel or customers.

All applicants must be pass licensing and background checks performed by the Caddo Nation Office of Gaming Commissioner

Salary: Salaried, Dependent on experience
Hours: Available 24 hours / 365
Posted: April 27, 2016
Closing Date: Open until suitable candidate is hired

Type of Position Full Time